

**OXFORD CENTRE FOR HEBREW AND JEWISH STUDIES**  
**AND**  
**FACULTY OF ORIENTAL STUDIES IN THE UNIVERSITY OF OXFORD**

**THE IDEL AND ISAAC HAASE FELLOWSHIP AND UNIVERSITY RESEARCH**  
**LECTURERSHIP IN EASTERN EUROPEAN JEWISH CIVILIZATION**

**Further Particulars**

The Oxford Centre for Hebrew and Jewish Studies and the Faculty of Oriental Studies in the University of Oxford propose to appoint a full-time Fellow and University Research Lecturer in Eastern European Jewish Civilization with effect from 1 October 2010 or as soon as possible thereafter. The Fellowship has been established through a generous gift in order to promote study of the history, religion, literature or culture of the Jews of Eastern Europe up to the early 20<sup>th</sup> century.

The appointment will be for a fixed period of five years from October 1 2010. The appointment will be made jointly by the Oxford Centre for Hebrew and Jewish Studies and the Faculty Board of Oriental Studies in the University of Oxford. The successful candidate will be appointed to a Fellowship in Eastern European Jewish Civilization of the Oxford Centre for Hebrew and Jewish Studies, and to a University Research Lecturership of the University of Oxford within the Faculty of Oriental Studies. The Fellow will also become a member of the Hebrew and Jewish Studies Unit in the Faculty of Oriental Studies and will be eligible for membership of one of the University Faculties (depending on his/her area of specialisation).

**Background**

The Oxford Centre for Hebrew and Jewish Studies is a Recognized Independent Centre of the University of Oxford. Its mission is to provide an outstanding curriculum of Hebrew and Jewish Studies at one of the world's leading universities and to promote knowledge and understanding about Jewish history, religion, and culture, as well as about Jewish interactions with and contributions to other cultures. The Centre was founded in 1972 to help restore Jewish Studies In Europe in the aftermath of the Holocaust.

The Centre is responsible for providing Hebrew and Jewish Studies at the University of Oxford, one of the world's leading universities. The University of Oxford can claim one of the longest institutional histories of teaching Hebrew studies in the world, since the establishment of the Regius Professorship of Hebrew in 1546. Today, it is the leading academic Jewish Studies centre in Europe. Its 12 fellows and 8 lecturers provide courses in Hebrew and Jewish Studies for undergraduates and postgraduates up to the doctoral level in many faculties within the University. The Centre's Fellows are full-time members of various faculties and colleges at the University of Oxford. All the Centre's students are matriculated within the collegiate University.

The Bodleian Library is the world's richest treasury of manuscripts and books related to medieval European Jewish civilization. The Centre promotes Jewish studies based on the Bodleian Library's Hebrew and Jewish collections by supporting research, by development projects, and by shared staffing with the Centre's Leopold Muller Memorial Library. Yarrnton Manor, a unique academic destination four miles from the centre of Oxford is home to the

Centre's international students, visiting fellows, and Muller Library. The Muller Library includes several unique collections of materials relating to European Jewry. The Centre also hosts the European Association of Jewish Studies and the *Journal of Jewish Studies*.

The Faculty of Oriental Studies is constantly developing programmes of teaching and research on regions from Muslim Spain in the West to Japan in the East, and from late prehistory to the present day. The Faculty is committed to maintaining its original strengths in language and literature, but also embraces other approaches and disciplines, including archaeology and art history, history, Islamic studies, philosophy, religion, and many social sciences. This is reflected in the wide range of subjects offered at postgraduate level; fourteen one-year Master of Studies (MSt) courses and sixteen two-year Master of Philosophy (MPhil) courses (plus a further two in process) in subjects spanning the full breadth and depth of the Faculty. In 2008–9, the Faculty had thirty-one MSt students, eighty-one MPhil students, and one hundred and fifty-seven doctoral (DPhil) students – a total of 269 postgraduates.

The 'Recognized Independent Centre' agreement between the OCHJS and the University of Oxford established the Hebrew and Jewish Studies Unit in the Faculty of Oriental Studies. The Unit exists for the encouragement and promotion of Jewish Studies in the University of Oxford and the wider academic community. The Unit is managed by the Board of the Faculty of Oriental Studies, which appoints a management committee comprising representatives from the OCHJS as well as several university faculties and departments.

### **Duties**

The Fellow will be expected to conduct research in the field of Eastern European Jewish Civilization, and to fulfil general duties of teaching, examining and administration for the OCHJS under the supervision of the Academic Council of the Centre.

University Research Lecturers are required to fulfil general duties of research, teaching, examining and administration under the supervision of the Faculty Board. The teaching required by the University of a University Research Lecturer will not exceed, and will in normal cases, be expected to be less than, those required of a CUF Lecturer in the Humanities Division, namely:

- (a) to engage in advanced study or research;
- (b) to give, under the direction of the Faculty Board, not less than sixteen lectures or classes in each academic year (either once a week in two terms or twice a week in one term).

### **Selection criteria**

The successful candidate will have been awarded a doctorate or equivalent qualification in some aspect of the study of Eastern European Jewish Civilization. He or she will have a record of scholarly publications and a commitment to teaching at undergraduate and postgraduate levels. Knowledge of Hebrew and Yiddish and of the religious movements and intellectual developments within Eastern European Jewish civilization is essential. Priority may be given to candidates whose research includes use of the relevant special collections in the Bodleian Library.

## **Selection process**

Applications for this post will be considered by a selection committee containing representatives from both the Faculty of Oriental Studies, the Humanities Division and the Oxford Centre for Hebrew and Jewish Studies. The selection committee is responsible for conducting all aspects of the recruitment and selection process; it does not, however, have the authority to make the final decision as to who should be appointed. The final decision will be made by the Oxford Centre for Hebrew and Jewish Studies and the Humanities Board on the basis of a recommendation made by the selection committee. No offer of appointment will be valid, therefore, until and unless the recommendation has been approved by both the OCHJS and the Divisional Board, and a formal contractual offer has been made.

## **Terms and Conditions**

1. Starting salary, depending on qualifications and experience, will be not less than £35,469 per annum (a sum which incorporates a University Research Lecturership salary in the University Grade 7). The appointment to the University Research Lecturership will be made by the Humanities Division and the Faculty of Oriental Studies. The postholder may also be nominated for membership of another faculty of the University, depending on his/her area of specialisation.
2. Additional remuneration is currently paid to those undertaking examining and graduate supervision. Additional payments are also available for some tutorial teaching. Those holding administrative appointments within the faculty may be eligible for additional payments.
3. The holiday entitlement is 38 days of paid leave in each complete leave year, inclusive of all public holidays.
4. The postholder is eligible to apply for sabbatical leave from the Oxford Centre for Hebrew and Jewish Studies. In general, one term of sabbatical leave is available for each six terms of qualifying service. In addition, the postholder may apply to the faculty for dispensation from teaching and administrative duties, which is normally granted concurrently with the sabbatical leave from the Centre.
5. The postholder will have the option of becoming or remaining a member of the Universities Superannuation Scheme (USS). The current contribution rate is 6.35% from the postholder and 14% by the employers.
6. The postholder will be entitled to a Research Allowance of up to £500 from the Centre each academic year to attend conferences or for other research purposes.
7. The postholder will be entitled to an Entertainment Allowance of up to £100 from the Centre each academic year for academic related entertaining.
8. All university lecturers, with other members of the academic staff and certain senior academic-related staff, are normally members of Congregation, which is the University's ultimate governing body. Congregation's approval is required for all university statutes or amendments to statutes, and for major policy decisions, and the members of Congregation constitute the electorate for ten of the members of the main executive body

(the Council of the University) and four members of a number of other University committees. Twenty or more members of Congregation may initiate the discussion by Congregation of matters of University policy, and any two members may ask questions about the policy or administration of the University.

9. The University encourages links with industry and other outside bodies. Although the holding of outside appointments such as consultancies must be approved by the head of department, no limit as such is set on the amount of money individuals may receive in this way. The criterion is the amount of time such appointments take up: a maximum of 30 days per annum may be spent on such activities before any deduction in stipend is considered.
10. The Statutes and Regulations of the University record the extent of the University's claims to intellectual property, and the proportions in which exploitation revenues are shared with researchers. Copies of the relevant extracts are available on request.
11. The appointment will be for five years and will be subject to an interim review in the course of the first year of the appointment. Renewal after the first five years is a possibility depending on performance appraisal and on the availability of funding from a donor or donors wishing to earmark donations for this post, but is not guaranteed.
12. The University has a generous maternity leave scheme and also offers paternity leave to expectant fathers and partners, and adoption leave. It offers subsidised nursery places a childminding network, a holiday playscheme, and tax and National savings schemes. However, please note that there is a long waiting list for nursery places. It is particularly important to refer to the website <http://www.admin.ox.ac.uk/eop/child> for further information including up to date information about the length of the waiting list and alternative sources of information about childcare in the Oxford area.
13. The policy and practice of the University of Oxford and the Oxford Centre for Hebrew and Jewish Studies require that all staff are offered equal opportunities within employment and that entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of his or her sex, marital status, racial group, disability, or sexual orientation.

Where suitably qualified individuals are available, selection committees will contain at least one member of each sex.

14. All data supplied by applicants will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the Data Protection Act 1998 and the University's Data Protection Policy.
15. The University appointment will be subject to satisfactory completion of a medical questionnaire and the provision of proof of the right to work in the UK. Applicants who would need a work visa if appointed to the post are asked to note that under the UK's new points-based migration system they will need to demonstrate that they have sufficient points, and in particular that:

(i) they have sufficient English language skills (evidenced by having passed a test in basic English, *or* coming from a majority English-speaking country, *or* having taken a degree taught in English)

*and*

(ii) that they have sufficient funds to maintain themselves and any dependants until they receive their first salary payment.

Further information is available at:

<http://www.ukba.homeoffice.gov.uk/workingintheuk/tier2/generalarrangements/eligibility/>.

16. Applications should reach the office of:

Mrs S Forteath  
Academic Administrator  
Oxford Centre for Hebrew and Jewish Studies  
Yarnton Manor  
Yarnton  
Oxford, OX5 1PY  
UK  
Tel +44 1865 377946 ext 126 / Fax +44 1865 375079  
Email: sue.forteath@ochjs.ac.uk

Not later than **12 February 2010**

Applications should comprise:

- (i) a *curriculum vitae*
- (ii) a list of publications (if any)
- (iii) a statement of proposed research and its relation to the candidate's experience and qualifications.
- (iv) two samples of the candidate's written work (by e-mail only, as pdf files, please)
- (v) the names and contact details of three referees. Candidates could indicate the capacity in which their referees have gained knowledge of their work and **should ask referees to send their letters of recommendation directly to the above address by the same date.**

Candidates shortlisted for interview will be requested to give a presentation as part of the assessment process. It is anticipated that interviews will take place in early March.

All reasonable interview expenses will be reimbursed. The appointment will be subject to satisfactory completion of a medical questionnaire and securing proof of the right to work in the UK.

Removal expenses and travelling expenses in connection with the move to Oxford of the successful candidate are generally paid in full by the Centre in appropriate cases.

### **ADDITIONAL INFORMATION**

Further information is available:

- about the Oxford Centre for Hebrew and Jewish Studies at <http://www.ochjs.ac.uk>
- about the University of Oxford at [http://www.ox.ac.uk/about\\_the\\_university/](http://www.ox.ac.uk/about_the_university/)
- about the Faculty of Oriental Studies at <http://www.orinst.ox.ac.uk>
- about Hebrew and Jewish Studies (including the Unit) at  
[http://www.orinst.ox.ac.uk/html/hjs/hjs\\_home.html](http://www.orinst.ox.ac.uk/html/hjs/hjs_home.html)
- about the Humanities Division at <http://www.humanities.ox.ac.uk>

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